



## February 17, 2025 Meeting Minutes

The Woodlawn Park City Council met on Monday, February 17, 2025. The meeting was called to order at 7:01 p.m. Those gathered recited the Pledge of Allegiance and then roll call was taken.

**Present:** Mayor Mike Brown; Councilmembers Nancye Claypool, Kevin Reh (tardy), Suzanna Stoll, and Doug Watson; Jennifer Osborne and Attorney Matt Carey. **Absent:** Councilmember George Langford, Chief Rich Wilson, and Mr. Charlie Veeneman.

Mayor Brown welcomed everyone to the meeting. He asked the council to keep Councilmember Langford in their thoughts as he was recently in the hospital. He is back home recovering, and that explains his absence this evening.

The Council reviewed the minutes from the January 20, 2025, meeting. Councilmember Claypool made a motion to approve the minutes and Councilmember Watson seconded the motion. All voted in favor and the minutes were approved.

**City Pride Award:** Mayor Brown is honoring 6879 Green Meadow Circle with the City Pride Award this month. The yard is consistently green and well maintained and he deserves this honor.

**Introduce Residents/Guests:** Mayor Brown opened the floor to comments from residents. None were present.

**Variance Requests:** Mayor Brown opened the floor to variance requests. None were presented.

**Police Report:** Chief Wilson was out of town for the meeting but will provide an update in March.

**Financial Report:** Mr. Veeneman was absent from the meeting and Mayor Brown presented on his behalf.

- The city was in the negative in January as that is not a huge revenue month.
- Road fund expenditures in January were for snow removal.
- Road fund is showing in the negative because the funds cannot be deposited until the city is in compliance with the 2022 and 2023 audits. The 2022 audit is complete and the 2023 audit is nearly complete.

Councilmember Watson made a motion to approve the financial report. Councilmember Claypool seconded the motion. All voted in favor and the report was approved.

### Old Business:

- No Old Business was presented

### New Business:

- Councilmember Watson made a motion to introduce City of Woodlawn Park, Kentucky, Ordinance No. 1, Series 2024-2025, an Ordinance Amending Ordinance No. 2-1994. The clerk read the ordinance into the record.
- Green Meadow Court Island
  - Mayor Brown would like to add beautification of the Green Meadow Court Island to the upcoming budget. The city does not have a lot of green space, and he would like to make into more of a park-like setting.
  - Recommendations include:
    - Lower maintenance landscaping that need attention only one to two times a year; benches, boulders, etc.
    - Councilmember Stoll recommended speaking to Liz Thurwell for suggestions. She also stated that Charlotte's Web sells large scale horse statues.
    - Councilmember Reh stated that he approves of the bench idea.
    - Mayor Brown will look at bench options and grant opportunities to help fund the improvements. He will bring a plan to the council for review.

#### **Mayor's Report/Announcements:**

- Recycling
  - Mayor Brown attended a forum with updated guidelines for recycling and learned a great deal about the process and Recycle Coach.
    - Residents can recycle paper boxes, even pizza boxes as long as the pizza is removed.
    - Residents cannot recycle plastic grocery bags, those must be taken to a store to recycle.
    - Mayor Brown passed out a flyer on recycling guidelines and discussed how we can become a city that scores recycling. Twenty residents must download the Recycle Coach app. If that happens, they will send recycling tips and tricks to the city and also recognize Woodlawn Park for its recycling efforts.
      - Councilmember Watson recommended adding this information to the Mayor's Message, or a Reach Alert.
- 4251 Westport Road Surgery Center Update.
  - Mayor Brown went to the St. Matthews City Council meeting last week. Mayor Tonini had told Mayor Brown that they would let individuals speak about the project. The developer wanted to do a PowerPoint presentation at the meeting, and since the city told him no, they decided not to allow individual speakers either. Mayor Brown did express his traffic concerns to St. Matthews Councilmembers after the meeting by email.
  - St. Matthews is waiting for their Code Enforcement Officer Jack Ruff, to recover from surgery and make a report on his findings.
  - Mayor Brown reminded the council that he is not opposed to the structure, but he is opposed to the traffic.
- Middle Housing Update
  - Mayor Brown attended the recent Jefferson County League of Cities meeting, but Middle Housing was not discussed.

- Jack O'Brien was supposed to report back to the Jefferson County League of Cities with a new plan for Middle Housing, but he hasn't yet. Mayor Brown believes there is considerable push back on the original plan and they are re-thinking the plan.
- City Signage Update
  - The sign company has reported that it will be 3-4 weeks until signs are ready for installation. New signage includes entry signs and posts and No Parking and Neighborhood Watch signs and posts.
  - Councilman Cassaro discussed planned placement of signage through the city.
  - Councilman Cassaro stated that Stivers needs some signage or banners. He also will consult with Chief Wilson to find out where the worst on-street parking takes place in the city to help with determining sign locations.
  - Mayor Brown asked if there are signs on Orchid Hill. Councilmember Cassaro replied there is a no parking and a block watch sign.
  - Councilmember Cassaro stated that there are two types of Neighborhood Watch signs, one is simply Neighborhood Watch and the other is Neighborhood Watch but contains additional safety information.
  - Mayor Brown thanked Councilmember Cassaro for his great work on the signage projects.
- Community and Infrastructure Grant from the USDA
  - Mayor Brown learned about an opportunity through the USDA that the city could possibly use to purchase a new police cruiser. The USDA scores cities and awards grants based on income, budget, and other figures. Mayor Brown learned about this opportunity through a mayor of a rural city that is also a member of the Kentucky League of Cities.
  - The current cruiser is a 2016 Dodge Charger. The fuel injector was recently replaced, the fifth since buying the car. The current vehicle is not designed for cruising a city neighborhood, but it is good for interstate police work.
  - Mayor Brown believes a four-wheel drive vehicle would be beneficial, but the city does not need a "super-charged" vehicle.
  - Councilmember Stoll asked what would be done with the current vehicle. Mayor Brown replied that it would be sold.
  - Mr. Carey advised Mayor Brown to watch the federal grant program as some of these opportunities are going away.

#### **Council Focus:**

**Community Events** – Councilmember Reh reported that next event is the shredding/recycling event. Mayor Brown will get Councilmember Reh the contacts that were used for the last event. Mayor Brown also noted to residents that used motor oil can be taken to the Hubbard's Lane Recycling Station. Councilmember Stoll suggested obtaining re-usable signage for city events, for example, "Ice Cream Social This Saturday," and then it can be used the week of each event at main intersections. Mayor Brown asked Councilmember Claypool to obtain quotes for signage.

**Welcoming Committee/City Hall/Little Library** – Councilmember Claypool stated that the flag was returned to normal status on January 28. The Little Library is doing well and she is up to date on all welcome packets. Mayor Brown asked Councilmember Watson if there was any way to know when new renters moved into a property. Mayor Brown

suggested sending a letter to all landlords asking them to inform the city when residents change so that they can receive a welcome packet or sending the packet to the landlords asking them to convey the information to any renters.

**Get Prepared** – Councilmember Langford was absent from the meeting but asked Mayor Brown to report that on March 11, there will be a public input meeting regarding the pipeline. Anyone who plans to attend can inform Councilmember Langford and he will RSVP on your behalf.

**New Moves and Rentals** – Councilmember Watson reported no sales since the January meeting. There is one active listing in the city and it is under contract.

**Fence and Building Permits** – Councilmember Stoll reported no new permit applications. Councilmember Stoll mentioned that the shrubbery at Perryman is out of control and asked if something smaller can be planted so as not to impede motorists. Mayor Brown stated that it is scheduled to be cut back to one foot. Councilmember Stoll also stated that at 4305 Kinloch there is a huge limb and a big mess of small pieces of pipe. She called the rental company, but nothing has been done. Mayor Brown will contact Mr. Stewart and request a code enforcement check.

**Streets and Signs** – Councilmember Cassaro has been considering speed humps and bumps since his recent trip to Italy. The concrete humps are expensive but do help to control traffic. The removable ones need to be removed each winter to allow for snow removal. Councilmember Cassaro believes the city should invest in a few permanent speed humps along Kinloch and then add the removable speed bumps in a few select locations around the city. Councilmembers Claypool and Stoll agreed that these are needed on Kinloch. Councilmember Cassaro also suggested getting advice from Chief Wilson on where these should be placed. Councilmember Cassaro will look around at pricing and report back. Mayor Brown likes the removable bumps because it alerts residents that we are looking at options. Councilmember Watson stated that he hates the humps, that they are annoying and it punishes the people who follow the speed limit; however, he is not against trying the temporary ones.

Councilmember Watson asked what the plans were for the four corners at the interstate this spring. Mayor Brown stated that most will be grass, and each city is responsible for mowing their section. Councilmember Watson stated the city should watch carefully to decide if we should continue to give money for those corners. Mayor Brown replied that we should not still be giving money to the project, it was a one-time payment and now each city is responsible for maintaining their corner. Councilmember Stoll asked about all of the trash that collects on the corners. Mayor Brown stated that everyone is responsible, not one entity, and encourages participation in scheduled clean-ups.

Councilmember Watson made a motion to adjourn. Councilmember Claypool seconded the motion. All voted in favor and the meeting adjourned at 8:16 p.m.

Respectfully submitted,

Jennifer Osborne, Clerk

Mike Brown, Mayor